

1 DEC 1983

STAT MEMORANDUM FOR: Director of Information Services
FROM: Harry E. Fitzwater
Deputy Director for Administration
SUBJECT: TRIS Users Group
REFERENCE: Memorandum to DDs and AO/DCI from D/OIS, dtd 29 Nov 83,
Same Subject

STAT Regarding your memorandum on establishing a TRIS Users Group, the
STAT Directorate of Administration nominates [] who is the
STAT Information Control Officer on the DDA's Management Staff. [] has
STAT extensive records management experience and works closely with all the
STAT offices in the Directorate on records management. []
Records Management Officer for the Office of Finance is nominated as his
STAT alternate. [] mailing address is ICO/MS/DDA, Room 7 D 18 Hqs,
STAT and he can be reached on [] mailing address is
STAT REG/OF, Room 616 Key Bldg, and she can be reached on []

Signed: James H. McDonald

for Harry E. Fitzwater

STAT O/ADDA/cn [] (30 Nov 83)

Distribution:

- Original - Addressee
- 1 - ICO/DDA
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